

Dear Retiree,

You have recently, or soon will receive a dependent validation package from Qwest. It is important that you return the requested information as soon as possible.

Here are some tips to help you with this process:

1. On the DOCUMENTATION REQUIRED WORKSHEET most of you will only need to refer to Section 1, if you are claiming a spouse that you married before 2005.
2. On Page 6 of the DOCUMENTATION WORKSHEET is an example of proper documentation for a spouse using a current tax return.
 - A. Check to make sure the four items in the instructions are listed on the COPY you return to Qwest
 - B. Block out, using black ink, all but the last four digits of BOTH social security numbers.
 - C. Block out all financial information using black ink on the tax form copy.
3. Make certain that you SIGN and DATE and CHECK the appropriate box on the BACK of the DEPENDENT CONFIRMATION FORM.
4. When returning the required documentation in the envelope that was provided MAKE SURE THAT YOU PUT THE PROPER POSTAGE ON THE ENVELOPE.BECAUSE OF THE SIZE OF THE ENVELOPE IT REQUIRES MORE THAN ONE 37 CENT FIRST CLASS STAMP.
5. Your AUSWR retiree advocate is ready to assist you if you are unable to attain assistance at the help line (1-800-449-9876)

The Association of US West Retirees (AUSWR)